



Aparna Udari Bulegoda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I wish to introduce me as Aparna Udari Bulegoda, 35years old from Colombo, Sri Lanka. I'm looking job for an accounting sector.

I have more than 10 years work experience in Audit and Accounting sector with Bachelor degree of Business management.

As an accountant able to perform a variety of accounting assignments from processing invoices, accounts payable, accounts receivable, payroll to preparing journal entries, maintaining the general ledger and sub ledgers through trial balances. Extract trial balance and preparation of financial statements.

Familiar with MS Office packages and Accounting packages, Electronic.

Preferred occupation Accountancy jobs
Accounting jobs

Preferred work location Ireland

Contacts and general information about me

Day of birth 1985-07-21 (40 years old)

Gender Female

Residential location Outside Ireland

Telephone number *Information is available only for registered users.*
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Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2004.06 iki 2008.06**

Company name SK Associates (Chartered Accountants)

You were working at: Auditor jobs

Occupation Audit Trainee

What you did at this job position? Practical aspects of auditing the accounts of small & medium sized organization Comprising sole proprietorship, partnership, limited liability companies. - Engaged in Book Keeping of Private Limited Companies, Proprietorship and Partnership. - Preparation of different types of reports to the shareholders, management reports to the Board of Directors. - Attended to the meetings with clients in order to discuss the issues and their actions on such issues. - Preparation of reports on various assignments, according to the accounting, auditing standards, accepted practices and firm policy. - Studied the best industry practices of internal controls and recommended them for the improvement of my clientele. - Preparation of Cash Flow Statements and analyzing it with cash requirements. - Advising clients on ESC, VAT, NBT, PAYEE TAX, STAMP DUTY, EPF & ETF payments and assisting in computation of the liability. - Preparation of VAT & NBT reconciliation requested by client.

Working period **nuo 2008.07 iki 2013.06**

Company name SK Associates (Chartered Accountants)

You were working at: Audit Senior jobs

Occupation Assistant Manager

What you did at this job position? Studied company's internal controls and recommended improvements where necessary. - Reviewed bank reconciliation statements. - Preparation of payroll's & pays sheets. - Preparation Management Report. - Preparation monthly financial accounts. - Preparation of Cash Flow Statements and analyzing it with cash requirements. - Handling Creditors & Debtors.

Working period **nuo 2013.07 iki 2019.02**

Company name Siska Management Systems (Pvt) Ltd

You were working at: Accounting Manager jobs

Occupation Manager Accounts

What you did at this job position? Managing and overseeing the daily operations of the company - Carried out day to day general administration work of the company. - preparing financial statements for presentation to boards of directors, management, shareholders, and statutory bodies - Managing and overseeing the company secretarial works - Building and maintaining strong, long-lasting customer relationships - Overseeing customer account management, including negotiating contracts and agreements to maximize profit

Working period	nuo 2019.04 iki dabar
Company name	SF Hybrid Motors (Pvt) Ltd
You were working at:	Accountancy jobs
Occupation	Accountant
What you did at this job position?	Preparing financial documents such as invoices, bills, and accounts payable and receivable □ preparing accounts and tax returns □ administering payrolls and controlling income and expenditure □ Preparing daily bank reconciliations □ Preparing budget forecasts and reports □ Manage all accounting transactions □ Reconcile accounts payable and receivable □ Preparing financial statements and Coordinating with external auditors

Education

Educational period	nuo 2006 iki 2009
Degree	Bachelor
Educational institution	University of Kelaniya Sri Lanka
Educational qualification	BBMgt

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	very good

Computer knowledge

Microsoft office
Accounting packages

Recommendations

Contact person	Rohan Fernando
Occupation	Company Director/ Tax consultant
Company	Siska Management Systems (Pvt) Ltd
Telephone number	+94 777878892
Email address	rohan@siska.lk

Additional information

Driver licenses	Class 2B
Driver license from	2016-08-00 (9 years)
Salary you wish	1500 EUR per month
How much do you earn now	700 EUR per month